



Memorandum

To: Housing & Community Development Act Committee and
Mental Health Board

From: Sarah Flax, Housing & Grants Manager
Jessica Wingader, Grants and Compliance Specialist

Subject: October 10, 2019 MHB Meeting Cover Memo

Date: October 10, 2019

Attached please find:

- The meeting agenda
- Draft minutes of the July 11, 2019 and September 9, 2019 meetings for approval
- ZoomGrants Scoring Questions
- MHB Draft Meeting Schedule and Draft Applicant List

We look forward to seeing you on October 10th.



MENTAL HEALTH BOARD

Thursday, October 10, 2019

7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue
Room 2402

AGENDA

- I. CALL TO ORDER/DECLARATION OF QUORUM**
- II. APPROVAL OF MHB MINUTES OF SEPTEMBER 17, 2019**
- III. VICTIM ADVOCATE PROGRAM**
- IV. PUBLIC COMMENT**
- V. ZOOMGRANTS APPLICATION REQUEST (FOR ACTION)**
- VI. ZOOMGRANTS REIVEW**
- VII. STAFF REPORT**
- VIII. CHAIR REPORT**
- IX. ADJOURNMENT**

The next regular meeting of the Mental Health Board is scheduled for **7:00 p.m. Thursday, November 7, 2019 in room G300** of the Lorraine H. Morton Civic Center.

Order of Agenda Items is subject to change. Information about the Mental Health Board is available at: www.cityofevanston.org/government/boards-commissions. Questions can be directed to Jessica Wingader, Public Services – Grants & Compliance Specialist, at 847-859-7889 or via e-mail at jwingader@cityofevanston.org.

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MEETING MINUTES

MENTAL HEALTH BOARD

Thursday, July 11, 2019 7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room 2402

Members Present: J. Sales, S. Johnson, R. Feiler, J. Haines, G. Carpenter, K. Ruetzel

Members Absent: I. Ziaya

Staff: J. Wingader

Presiding Member: J. Sales, Board Chair

Call to Order / Declaration of Quorum

Chair Sales declared a quorum and called the meeting to order at 7:05 pm.

Approval of MHB Minutes of May 9, 2019

Ms. Haines moved approval of the May 9, 2019 minutes, seconded by Mr. Carpenter; a voice vote was taken and the minutes were unanimously approved.

Shorefront Legacy Presentation

Dino Robinson, founder and curator of Shorefront Legacy, described the history and purpose of the organization. He discussed laws in Illinois including redlining practices, Jim Crow and other community disenfranchisement practices common between 1920 through the 1980s. Mr. Robinson discussed the role of churches in Evanston and highlighted several notable historical black community leaders. At the close of the presentation, Mr. Robinson addressed questions about the structure of his agency, funding and future projects.

Public Comment

No public comment.

Liaison Reports

Mr. Carpenter reported about Shore Community Services, Connections for the Homeless and PEER Services. Ms. Johnson reported about The Harbour. Ms. Ruetzel reported about YOU and Trilogy, Inc.

2020 Application Process and Meeting Schedule

Staff outlined proposed changes to the funding allocation schedule.

Chair Report

Chair Sales announced the Mayor's Mental Health meeting and encouraged members to provide talking points. Members requested more information about Victim Advocates staff.

Adjournment

Ms. Feiler moved to adjourn the meeting, seconded by Ms. Ruetzel. Motion passed unanimously and the meeting adjourned at 9:07 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist



MEETING MINUTES

JOINT MEETING: HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE and MENTAL HEALTH BOARD

Tuesday, September 17, 2019 7:00 PM
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room G300

Housing and Community Development Act Committee

Members Present: Ald. Wilson, Ald. Wynne, M. Miro, G. Mackey, H. Rodriguez

Members Absent: Ald. Rainey, Ald. Braithwaite, Ald. Rue Simmons, D. Su

Presiding Member: Ald. Wilson, Committee Chair

Mental Health Board

Members Present: J. Sales, S. Johnson, J. Haines, R. Orr, D. Cravens, G. Carpenter, B. Feiler, A. Sood,

Members Absent: I. Ziaya

Presiding Member: J. Sales, Board Chair

Staff: S. Flax, J. Wingader

Call to Order / Declaration of Quorum

Chair Wilson called the meeting to order at 7:06 pm.

Public Comment

No public comment.

Social Services Review Summary

Staff provided an overview of the work done by the Social Services Core Committee (SSCC). Headed by Deputy City Manager Kimberly Richardson, the SSCC reviewed social service programs provided by the City and supported by City funds and developed recommendations to address systemic inequities in service delivery. Staff also discussed use of a Racial Equity Impact Assessment tool in the review of applications from external agencies requesting funding for programs in FY 2020.

Community Needs Assessment Survey Report

Staff presented information from the Community Needs Assessment Survey whose purpose is to gather input about the City's housing and community development needs, particularly for low and moderate income residents. Additional analysis will be done to see if there are substantive differences in responses to other questions between low/moderate income residents and higher income residents, as well as geographical differences in response. The survey will inform the development of the City's 2020-2024 Consolidated Plan and guide the use of CDBG, HOME and ESG funding.

Ald. Wilson asked that information be included in the open data portal with the goal of making it accessible to residents, service providers and any interested parties. Staff will work with the IT Department on this. Mr. Mackey requested that staff break out the needs of business with gross revenues of \$50,000 or less vs larger businesses to determine any differences. Staff agreed to provide this at the next meeting. There was discussion about the outreach process that used community advocates to engage residents who typically do not respond to City surveys and how this could be used to establish best practices for getting more representative community input in the future. Ms. Sales noted wording used related to disability and mental health and the importance of clearly differentiating between those groups. The presentation closed with a discussion of revisions to Evanston's Low/Moderate Income Census Block Groups map based on new data from HUD and American Community Survey. Staff explained how the new map will impact CDBG funded projects including alley and street repaving. Staff is also working on a new Neighborhood Revitalization Strategy Area (NRSA) comprising census tracts 8092, 8093, and part of 8096, which is a very close match to the part of Evanston that was redlined on the 1940 map. This area has long experienced less investment than other parts of the City and programs like CDBG Housing Rehab could be tailored to address the impacts of that institutionalized practice as part of the NRSA plan. There was additional discussion about alley special assessment and code enforcement and the way these programs can increase equitable outcomes for residents.

Adjournment

There being no further business, Chair Wilson called for a motion to adjourn. It was moved by Ald. Wynne and seconded by Mr. Mackey. Motion passed unanimously and the meeting adjourned at 8:35 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist

Committee Scoring Questions	Avg. Score	Weight	Ext. Score
1 Program is consistent with the needs and priorities of the City's Needs Assessment and City Council priorities. (Question 3)		X 1 =	
2 Program serves key demographics including low/moderate income and minority Evanston residents. (Question 2)		X 1 =	
3 Program addresses City equity goal by using award to expand services to residents who experience barriers to receiving services. (Question 2)		X 1 =	
4 Program is committed to equity, diversity and inclusion. (Questions 2, 3 & 11, uploaded statement)		X 1 =	
5 Application identifies an unmet need that is addressed by the program (for renewal requests, discontinuation of funding would create an unmet need). (Questions 1 & 5)		X 1 =	
6 Agency has a track record of delivering services programs/services in collaboration with other agencies that does not duplicate, in order to provide services to the target population. (Questions 6 & 7)		X 1 =	
7 Program structure is described clearly (location, participants, activities, schedule, staffing, etc.) and designed to address the need(s) identified. (Questions 1, 4 & 9)		X 1 =	
8 Program has specific goals and measures/assessments. (Question 8, Program Outcomes)		X 1 =	
9 Organization has the experience and capacity, including qualified staff, to deliver the program and achieve goals. (Questions 10, 11 & 14)		X 1 =	
10 Organization has proven experience and capacity to sustain its operations and to comply with local, state and federal regulations. (Question 12)		X 1 =	
11 The number of Evanston residents served and depth of services provided are reasonable based on		X 1 =	

program cost. (Questions 4 & 9)

12 Program budget is complete, costs are reasonable and adequate based on program description. (Budget) X 1 =

13 Other sources of funding are identified, secured or there is reasonable likelihood they will be secured; program will be implemented if funded at less than the full request. (Budget) X 1 =

14 Cost of program and amount of CDBG or MHB funds requested are justified based on the number of eligible Evanston residents served and overall impact; City investment will provide significant and long-term impact. (Questions 4, 5, & 9) X 1 =

15 Program's mission, goals, and work reflect the current priorities of the Board. (Question 8) X 1 =

Mental Health Board Schedule of meeting dates for 2020

Meetings will be held in room 2402 unless specified otherwise;
dates and locations are subject to change

Thursday, January 9, 2020 at 7PM

Thursday, February 13, 2020 at 7PM

Thursday, March 12, 2020 at 7PM

Thursday, April 9, 2020 at 7PM

Thursday, May 14, 2020 at 7PM

Thursday, June 11, 2020 at 7PM

Thursday, July 9, 2020 at 7PM

Thursday, August 13, 2020 at 7PM

Thursday, September 3, 2020 at 7PM (with HCDA) in G300 (Tues/Wed is Rosh Hashanah)

Saturday, September 26, 2020 at 9 AM in room G300 (2nd application review meeting traditionally held on Saturday)

Thursday, October 8, 2020 at 7PM

Thursday, November 12, 2020 at 7PM in G300 (2021 Fund Allocation Meeting, pending receipt of budget amount. Broadcast live if possible)

Thursday, December 10, 2020 at 7PM

Applicant	Program/Project	2020 CDBG Request	2020 MHB Request
Books and Breakfast	Books and Breakfast	\$ 15,000	\$ 25,000
The Harbour	Safe Harbour Emergency Shelter	\$ 5,200	\$ 10,000
Meals on Wheels	Home Delivered Meals	\$ 20,000	\$ 10,000
James B. Moran Center	Youth Advocacy	\$ 36,000	\$ 50,000
Connections for the Homeless	Outreach & Drop-In	\$ 25,000	\$ 60,000
Interfaith Action	Emergency Overnight Shelter	\$ 25,000	\$ 15,000
<i>Family Focus</i>	<i>After School Program</i>	<i>\$ 25,000</i>	<i>\$ 40,000</i>
Center for Independent Futures	Supporting Individuals		\$ 13,095
Childcare Network of Evanston	Learning Together		\$ 50,000
Impact Behavioral Health Partners	Clinical Services		\$ 60,000
Impact Behavioral Health Partners	Supported Employment Services	\$ 20,000	
Infant Welfare Society	Teen Baby Nursery		\$ 65,000
Learning Bridge	Mental Health Support		\$ 12,000
Metropolitan Family Services	Family Support and Prevention		\$ 80,000
NAMI Cook County	Support Services for Mental Illness		\$ 15,000
North Shore Senior Center	Behavioral Health Program		\$ 10,000
North Shore Senior Center	Social Services		\$ 35,000
North Shore Senior Center	Grandparents Raising Grandchildren	\$ 10,000	
Northwest CASA	Sexual Assault Intervention Program		\$ 19,000
PEER Services	Substance Abuse & Early Intervention		\$ 88,200
Shore Community Services	Lois Lloyd		\$ 15,300
Shore Community Services	Residential		\$ 22,000
Trilogy	Evanston Mental Health Coordinator		\$ 30,000
YOU	Trauma Informed Counseling		\$ 100,000

	CDBG		MHB
Totals:	\$ 181,200	\$	824,595